

Annexure:

MADHAV UNIVERSITY PINDWARA (SIROHI)

(Established by the Rajasthan State Govt. Legislature Act 07 Of 2014)

Dated: 16.07.2024

Minutes of the meeting of the committee constituted by the President held on **Tuesday, 16.07.2024 at 2:30 in the Conference Room of the Administrative Block** to review and strengthen the measures to curb the menace of ragging in the University Teaching Departments/ Institutes/ constituent colleges of the University:

Members Present

1. Prof. K.S. Dahiya (Convener)
Proctor, Madhav University
2. Dr. D.K. Upadhyay, Convener, Anti-ragging committee
3. Dr. M.S. Parmar, Ex-DSW
4. Dr. Vidya Shaktawat, University Ombudsperson
5. Dr. Khushboo Sharma, Chairperson, ICC committee
6. Dr. Manoj Kumar, Bahera, Dean, Faculties of Medical and Allied Health Sciences
7. Chief Estate Officer (Mr.Niranjan Singh)
8. Incharge, University Security(Mr. Jitender Singh)
9. Incharge, University general works/Maintenance (Mr. Deep Singh Rathore)
10. Mr. Ram Charan Singh, Wardens (Boys Hostel)
11. Mrs. Mamta, Warden (Girls Hostel)

The Committee was apprised that Ragging is totally prohibited in the University Teaching Deptts./Institutes & its maintained colleges and anyone found guilty of ragging and/or abetting ragging, whether actively or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the UGC Regulations-2009 and UGC Anti-Ragging Guidelines-2023 on curbing and Menace of Ragging in Higher Educational Institutions, 2009 and necessary instructions issued by the Govt. Of Rajasthan and the Regulatory Bodies from time to time regarding Prohibitions of Ragging in Educational Institution as well as under the provisions of any penal law for the time being in force. UGC and State Regulations alongwith measures to be taken for curbing the menace of ragging were already circulated to all the UTDs/institutes for strict implementation.

The Committee reviewed the measures taken during the last year and noted that:

- i. For the session 2023-24 directions regarding curbing the menace of ragging, anti-ragging committee, anti-ragging squads (zone-wise) constituted by the University, toll free anti-ragging helpline numbers

and e-mail helpline, self-declaration by the student and his/her parents to the effect that the student will not indulge in ragging, and if found so, will be liable for punishment as per UGC and State regulations, have been included in the Prospectus 2024-25.

University: E-mail madhavuniversity@gmail.com,

Registrar: registrar@madhavuniversity.edu.in

- ii. Posters as per Clause 6.1 (a) that “the ragging is totally prohibited in the Institution and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with UGC Regulations (www.ugc.ac.in) as well as under the provisions of any penal law for the time being in force” are being got printed and will be pasted by the office of the Incharge (General Works) **Mr. Deep Singh Rathore under the directions of the Convener, Anti-Ragging Committee (Dr. D.K. Upadhayay)**, Dean, Faculty of Law at all important places in the University Campus.
- iii. The Committee further made the following recommendations for implementation under the directions of the **Convener, Anti-Ragging Committee (Dr. D.K. Upadhayay)**, Dean, Faculty of Law at all important places in the University Campus.

Mr. Deep Singh Rathore will arrange to display Flex Boards carrying anti-ragging message along with important Telephone Nos. at various prominent places on the University Campus in consultation of Dr. D.K. Upadhayay.

1. **Incharge Publicity (Mr. Chirag Malviya)** will take action for wide publicity of the measures which the University takes to curb the menace of ragging from time to time {ref 6.4 (e)}
2. **Dr. D.K. Upadhayay** will make the recommendations to all the Deans/Heads/ Principals of the Faculties/Departments/Colleges/institutes with reference to Clause 6.1(c), 6.1(f), 6.4(l), 6.4(n), 9.2 of UGC Regulations.(www.ugc.ac.in.)
3. **Director Admissions** will take self declaration from every enrolled students and their parents on the prescribed proforma . However, this is not required to be obtained from the promotee students as they have already given it at the time of their admission during the last year.
4. It will be mandatory for authorized persons/**Head, Director, Principal**, to include the paragraph as to whether the student has been punished for committing or abetting an act of ragging as also displayed persistent violent or aggressive behaviour or any inclination to harm others, during his/her course of study in the institution {with ref. to Clause 6.4(m)} in the character certificate to be issued from the Department/Institution/College last attended. (www.ugc.ac.in.)
5. An induction programme may be fixed in the mid July or so in which the President alongwith Registrar and other senior functionaries/officers of the University will address to freshers and senior students in separate sessions. Dr. D.K. Upadhayay will arrange to download ‘Documentary on Anti Ragging’ available on UGC website and display it during this programme and ensure its circulation to the University Teaching Departments/Institutes and Maintained Colleges.

6. **All the Deans/Heads/Principals/Wardens of UTDs/Institutes/Maintained Colleges/Hostels** on the Campus will arrange to show the 'Documentary on Anti Ragging' as stated above at Sr. No. 6 to the Junior & Senior Students.
7. Every Faculties shall engage or seek the assistance of professional counsellors before the commencement of the academic session, to be available when required by the institution, for the purposes of offering counselling to freshers and to other students after the commencement of the academic year.
8. A leaflet incorporating Telephone Nos. of Anti Ragging Help Line, Anti Ragging Committee and Anti Ragging Squads will be got printed by **Dr. M.S. Parmar** in consultation with Dr. D.K. Upadhayay and will be circulated to all Deans, Directors and Principals of the Departments/Institutes/maintained Colleges and they will provide these printed leaflet to every fresh student admitted.
9. As a regular practice, UGC Toll free Anti –Ragging Help line Number 1800-180-5522 and E-mail – help line @ anti ragging.net, and the Telephone numbers of University Anti–Ragging Committee, Anti–Ragging Squads, Monitoring Cell, Nodal Officers and Counsellors are displayed on the University Web-site. In addition, official E-mail address of the President and Registrar are also displayed on the University Web-site. **(Head, IT Cell)**
10. **All the Deans, Directors and Principals of the Departments/Institutes/maintained Colleges** will arrange Orientation programme/Induction sessions on Anti-Ragging awareness at Department/Institute/College level, within one month of admission {Ref. Clause 6.2(b), (e)} and will include the list of such programmes in the academic calendar (www.ugc.ac.in).
11. **All the Deans, Directors and Principals of the Departments/Institutes/maintained Colleges** will depute teachers one each for a group of 15 to 20 fresh students for interacting with them. These interactions may be held in the tutorial periods or in other classes in the first month at the start of the session {Ref. 6.2(f, h, i)}. (www.ugc.ac.in).
12. **All the Deans, Directors and Principals** will meet requirements under clause 6.1(d, e, f, g, h, n), 6.2(a, b, c, f, g, h, n, &o)&6.4 (i) (www.ugc.ac.in).
13. **Anti Ragging Squads** will keep vigilance in Boys Hostels, Girls Hostels and other vulnerable areas of the University. Anti Ragging Squads, constituted for Hostels will also raid the Hostel in the night. On finding any case of ragging, the squad will report the matter to the Anti Ragging Committee (Dr.M.S. Parmar & Dr. D.K. Upadhayay) to notify. Teaching staff will be deputed by the Deans on their request.
14. **Anti Ragging Committee** will periodically review the situation and the information supplied by the Anti Ragging Squads and recommend actions as per UGC regulations. Minutes of the meetings of the Anti Ragging Committee will be placed before the Monitoring Cell of the University.**(Proctor/Chief Wardens/CSO).**
15. A close watch should be kept on all outside anti-social elements and it should be ensured that they may not enter the University Campus. For this purpose intensive patrolling on the

University Campus should be carried out. The students, whose entry into University Campus has been banned, should not be allowed to enter the University Campus/Hostels. (CSO)

16. **The CSO (Security)** will contact the concerned Police Officer and make necessary arrangements for patrolling on the campus during the months of July, August and September, if required in consultation with the Registrar/President. It was decided that during evening hours a few University personnel may be deployed on the road leading to the Girls hostels so that the male students be not allowed to stand near the Girls hostels after the visiting hours. **The Warden of the Girls hostels** should take round on the main gates of the hostels.
17. As per clause 6.2 (p), the **CSO (Security)** shall also instruct mobile patrolling party to bring to the notice of the University authorities any incident of ragging immediately. No incident of ragging will be hushed up. Even small incident of ragging will have to be reported. The patrolling party will not only keep a close watch on the activities of the students on the University Campus, but also visit the places nearby the canteens, administrative block/academic block etc. and ensure that the students are not indulging in ragging even outside the University Campus.
18. In **every Department/Institute/College** a Committee of a few teachers should be formed which may watch the activities of the students especially during lunch hours/recess and also when they come to the departments/institutes/colleges and go back to their Hostels. If any incident of ragging comes to the notice of any member of above Committee or any other member of the teaching or Non-teaching staff, it should immediately be brought to the notice of the Proctor/DSW/Wardens/Registrar/ CSO (Security). The Non-teaching staff in every Departments/Institutes/Colleges Hostels should also remain alert towards incident of ragging. They should report promptly any case which comes to their notice

The **Deans/Directors/Principals** shall constitute a Committee under the teachers by involving Senior Students and Freshers to report any act of ragging. Similar committee shall also be constituted by the **Wardens of Hostels (Boys & Girls)** to prevent any act of ragging in the Hostels.
19. **The Deans/Heads of Faculties/University Teaching Departments/ Directors of Institutes/ Principals of Colleges** shall convene meetings of teachers & non-teaching staff of their Departments/Institutes/Colleges and bring to their notice all anti-ragging measures being taken by the University. The teachers of their Departments/Institutes/Colleges shall further inform the students about the consequences of ragging and ensure that no incident of ragging takes place in their Department/Institute/College and other vulnerable places. As a regular practice, the teachers will remain present in the Department/Institute/College from 9.00 a.m. to 5.00 p.m. for two months from the start of classes and the **Deans/Heads/Directors/Principals** will ensure compliance.
20. **The Deans/Directors/Principals** shall make all efforts that no class should be left unattended by the teachers and will send weekly attendance report of students on the prescribed proforma (to be devised by the Dean/Director/ Principal concerned) for information of the President.

21. It was also decided that the students shall not be allowed to hold any party outside the campus. **Proctor** shall write a letter to the **Deputy Commissioner and Superintendent of Police, Sirohi** requesting that the owners of Hotels in the city not to allow the students to hold any parties in their Hotels to avoid any untoward incident. In case they suspect any such activity at their premises they should inform the University authorities or Distt. Administration for further necessary action. A letter in this regard be also written to all the Hotel owners in the city (**Proctor**).
22. To avoid any incident of ragging in the Hostels during night hours, it was decided that anti ragging Squads deputed by the CSO will carry out night patrolling. In case of need, vehicle would be provided by the Registrar for this purpose. **The Hostel Supervisor** shall remain present in the hostel from 9.00 p.m. to 12.00 midnight to check the incidents of ragging upto 30st September, 2024. **The wardens** shall also check their hostels from 9.00 p.m. to 12.00 midnight during surprise visit.
23. During the first two months of starting of the classes no guest of the students should be allowed to stay in the Hostels. No student should be allowed to enter in the University Hostel without Hostel identity card. (**Wardens**)
24. If any fresher student is found in the room of the senior student or any senior student is found in the room of the fresher student during night hours in the Hostel, the senior student will be dealt with penal provisions of UGC regulations. (**Wardens**)
25. **The Security-men** posted at the Hostels should also remain alert and if any incident of ragging in the hostels during night hours comes to their notice, they should immediately inform about the same to the concerned Warden. They should also keep with them the telephone numbers of all the functionaries. (**CSO**)
26. It was also decided that regular mess of should be started from the date of start of classes so that the girl students need not to go out from the hostels. Wardens will ensure the proper security of the students. (**Wardens (Girls)**)
27. It was also decided that Ist year students should be kept separately from senior students as far as possible
28. **The Wardens and the CSO (Security)** will have periodical meetings with their staff to review the position from time to time and to put the information in the meetings of Anti-Ragging Committee (**Wardens & CSO**).
29. **The Deans/Directors/Principals of Departments/Institutes/ Maintained Colleges** will ensure the following: -
 - (i) To issue the temporary ID Cards to fresh admitted students and to submit completely filled Students Information Proforma after one week of the last list to the Incharge, ID Printing so that their permanent PVC Id Cards can be made.
 - (ii) To collect ID Card Fee as notified by the University along with Students Information form.
 - (iii) To collect self-declaration with regard to not involving in ragging activities signed by the Students and his/her Parents.

- (iv) To inform all the Students, Freshers as well as seniors, to keep their ID Cards always with them. It shall be obligatory on the part of **Deans/Directors/ Principals to issue temporary ID Cards** if the permanent PVC ID Card has not been issued to a student.

30. **The Head, IT Cell** may be authorized to prepare safety and security apps without affecting the privacy of individual students with regard to create the avenues to spread the idea of ragging free campus (Ref. UGC letter No. 1-15/2009 (ARC) pt.III dated 28 may 2018).




REGISTRAR
Registrar
Madhav University