

# **MADHAV UNIVERSITY PINDWARA (SIROHI)**

(Established by Rajasthan State Govt. Legislature Act 07 of 2014)



**ORDINANCE (w.e.f. JANUARY, 2023)**

**FOR**

**DOCTOR OF PHILOSOPHY**

**AS PER UGC REGULATIONS, 2022 AND NEP-2020**

## AS PER UGC REGULATIONS, 2022 AND NEP-2020

### ORDINANCE OF DOCTOR OF PHILOSOPHY (2022) w.e.f. CALENDAR YEAR, 2023

#### SHORT TITLE AND COMMENCEMENT

- (a) These regulations may be called “Madhav University (MU) Ph.D. Regulations for the degree of Doctor of Philosophy (Ph.D.) 2022”.
- (b) These Regulations have been approved by the President on 20.02.2023 in anticipation of the approval of the AC/BOM and shall be applicable to all students admitted to the Ph.D. Programme at MU from the Calendar Year 2023 onwards.

#### 1. DEFINITIONS

- (i) **“Applicant”** shall mean an individual who applies for admission to the Ph.D. program of Madhav University (henceforth referred to as MU).
- (ii) **“Academic Year”** is a period of nearly twelve months devoted to the completion of requirements specified in the scheme of teaching and the related examination.
- (iii) **“Research Advisory Committee”** shall mean the RAC of MU.
- (iv) **“Course Work”** shall mean courses of study approved by the University to be undertaken by a student registered for the Ph.D. Degree.
- (v) **“Supervisor”** shall mean a MU Faculty Member appointed as supervisor for a research scholar, as per the Guidelines.
- (vi) **“Co-Supervisor”** shall mean an additional supervisor assigned to the research scholar under the provisions of this regulation.
- (vii) **“Deans”** shall mean the Deans of the Faculty of MU.
- (viii) **“Director, Research and Development Cell”** shall mean the Director heading the research programmes of MU.
- (ix) **“Degree”** shall mean the Degree of Doctor of Philosophy (Ph.D.) of MU
- (x) **“Board of Studies”** shall mean BOS regulating the courses under the faculty in MU.
- (xi) **“Examination”** shall mean an examination conducted by MU.
- (xii) **“Faculty Member”** shall mean Assistant Professor/ Associate Professor/ Professor of MU.
- (xiii) **“Full Time Research Scholar”** shall mean a person registered for the Ph.D. Degree devoting Full-Time to completing the degree requirements.
- (xiv) **“Part Time Research Scholar”** shall mean a person who is registered for the Ph.D. degree and will devote part of her/his time to pursue and devote part of her/his time towards the discharge of her/his official obligations.
- (xv) **“Registration Period”** shall mean the length of time span commencing with the date of provisional registration at the University till the completion of the Ph.D. program.
- (xvi) **“DDAC”** shall mean Doctoral Degree Award Committee.

- (xvii) **“Research Scholar”** shall mean a person registered for the Ph.D. program.
- (xviii) **“Second Workplace”** shall mean a Research Laboratory/Research Centre/ Research & Development Organization/ Academic Institute/ Faculty of Studies/ Centre for Advanced Studies and Research /Industry/ Government Department/ Public Sector Undertakings approved as the second workplace of any research scholar by MU for carrying out wholly/partly research work leading to the degree of Doctor of Philosophy of the University.
- (xix) **“Sponsored Research Scholar”** shall mean a person, sponsored by Government or Private Research & Development Organizations, Public Sector Undertakings, Industries, and Educational Institutions of repute, registered for the Ph.D. Degree devoting full time to complete the degree requirements.
- (xx) **“University”** shall mean Madhav University, Pindwara (Sirohi).
- **The University strictly follows the latest UGC (Minimum standard & Procedures for award of Part-Time Regular/Full-Time Regular Ph. D degree Regulations, 2022)**

## **2. GENERAL GUIDELINES**

The program leading to the degree of Doctor of Philosophy shall follow the following general provisions: -

- 2.1. The minimum eligibility qualifications for admission to the Ph.D. program shall be as per the Regulations of the UGC/University.
- 2.2. A research scholar shall be required to earn the prescribed minimum credits through relevant courses and carry out her/his research work as per the rules.
- 2.3. A research scholar shall be required to complete all requirements for the award of the degree within a period as per the rules.
- 2.4. A research scholar shall be registered provisionally in the Ph.D. program at the time of joining.
- 2.5. After confirmation of registration, a research scholar may be allowed to pursue part of her/his research at any other Research & Development Organization/ National lab of repute/ any other University, within the country or abroad with the approval of the President on the recommendations of the Research Advisory Committee, which shall be designated as the second workplace for the research scholar, provided adequate research facilities in the respective research area are available at such places.
- 2.6. The award of the Ph.D. Degree shall be made to a successful research scholar in accordance with the regulations of the MU.
- 2.7. In addition to the research work, all the research scholars who have been awarded any fellowship, have to undertake Practical classes/Tutorials/Skill Oriented Courses to the extent of (8) hours per week along with other duties like internships/checking of assignments/invigilation duties, etc. as assigned to them from time to time.

## **3. ELIGIBILITY**

Candidates intending for admission to Ph. D. course must have obtained the relevant academic qualification(s) as under:

- 3.1. A 1-year/2-semester master's degree programme after a 4-year/8-semester bachelor's degree programme or a 2-year/4-semester master's degree programme after a 3-year bachelor's degree programme or qualifications declared equivalent to the master's degree by the corresponding the statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever the grading system is followed.
- 3.2. Equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized, or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredited or assure the quality and standards of the educational institution.
- 3.3. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the UGC/State Govt. from time to time.
- 3.4. Provided that a candidate seeking admission after a 4-year/8-semester bachelor's degree programme should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed.
- 3.5. Candidates who have completed the M.Phil. programme with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and approved accreditation agency, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the UGC/State Govt. from time to time.
- 3.6. The candidates may apply for admission to Ph. D course whose qualifying result has not been declared. However, they will have to submit a copy of the result of the qualifying examination at the time of the interview, proving that he/she is eligible for admission to Ph. D course as per the rules.
- 3.7. In-service applicants will submit their application duly forwarded by their employer along with a "No Objection Certificate" from the employer. In case, the candidate joins the service after the enrollment in Ph. D course, he/she will have to obtain the prior permission of the university subject to fulfillment of conditions required as per rules. He/she shall also have to submit N.O.C from the employer for continuation of his/ her Ph.D Course (Part-time). Every candidate during research in a subject/discipline, where experimental work in a laboratory is required, shall have to stay for a minimum period of eight hundred hours at Madhav University, Pindwara (Sirohi), or at the University /Institute/Laboratory recognized by the university for prosecuting the research. In the case of other candidates, the minimum period of stay at the university will be four hundred hours. In exceptional cases, where there is sufficient justification for doing so, the condition of minimum stay at the university may be relaxed by the President on the recommendation of the supervisor(s) and Dean/Head of the institute/ R.A.C Concerned.

- 3.8. The teachers employed in a University/ College before 31.03.1992 and are continuing in service on a regular basis and are desirous of registering for the Ph. D Programme shall be permitted for registration if they have a minimum of 50% marks at the Master's Degree course.
- 3.9. The candidates shall work for Ph. D degree in a subject studied at the Master's Degree or allied subject under a recognized guide. She/he may be permitted with the approval of the concerned R.A.C. to conduct research in a subject other than the one chosen for the Master's Degree, provided it is of an interdisciplinary nature.
- 3.10. The fellow members of the Institute of Chartered Accountants and/or Institute of Cost and Works Accountants shall be considered eligible for registration for Ph. D in the subject of Accountancy and Actuarial Science in the faculty of commerce, provided they possess a Bachelor's Degree of any statutory university' Experience. However, their application for registration in Ph.D has to be duly approved by the R.A.C
- 3.11. Applications for research in inter-disciplinary areas and from applicants belonging to a subject other than the faculty of the subject in which the research is proposed to be done and from international students [those who have not obtained a degree from Indian Universities] shall be considered on the basis of the proven ability and aptitude of the researcher for such kind of research. Such a proposal shall be examined by the Guide and the RAC before giving provisional admission. The admission will be confirmed after the R.A.C. approves the topic.
- 3.12. Above mentioned rules will also be applicable to foreign students who have obtained the Master's degree from statutory Indian Universities/Recognized Foreign Universities.
- 3.13. Exceptional ability- extraordinary performance/ achievement/ National awards Winners in any stream can also be considered for Registration by President and recommendations by RAC.

#### **4. CLASSIFICATION OF A SCHOLAR**

The applicant seeking admission to the Ph.D. programme shall be classified under any one of the following categories:

- 4.1. Full-time Research Scholars:** A person registered for the Ph.D. Degree devoting Full-Time to complete the degree requirements, with financial assistance from the university or any other sources including sponsored research projects or various fellowship schemes and satisfying the minimum qualification criteria.
  - 4.1.1. The research scholar registered as Full-time shall work and conduct research on a full-time basis during the stipulated tenure of the course if belonging to fellowship must work as Full-time Research Scholars only.
  - 4.1.2. The tenure of the Ph.D. course for a full-time research scholar is a minimum of three (3) years from the date of Provisional Registration.
  - 4.1.3. A full-time research scholar shall not accept any employment during the tenure of the course. However, any appointment in research/consultancy schemes is not considered as employment.
  - 4.1.4. If an employee of any organization is seeking admission as a full-time research scholar, he/she must submit, at the time of Ph.D. Registration a letter from his/her

employer to the effect that necessary leave will be granted for the entire duration of the Ph.D. course.

**4.2. Part-Time Research Scholars: A person who is registered for the Ph.D. degree and will devote part of her/his time towards the discharge of her/his official obligations & satisfying the minimum qualification criteria.**

- 4.2.1. Candidates who are eligible for Ph.D. Registration and employment in organizations in the area of study related to domain knowledge of the concerned subject shall be eligible for leave required for Ph.D program. They will be designated as Part-time Research Scholars.
- 4.2.2. The tenure of the Ph.D. course for a part-time Research Scholar is a Minimum of Three (3) years from the date of Provisional Registration.
- 4.2.3. A candidate seeking admission as a part-time research scholar must submit the No Objection Certificate (NOC) from the employer to pursue Ph.D. Without required NOC / permission from the employer, the Ph.D. admission shall be canceled.
- 4.2.4. A candidate seeking admission as a part-time research scholar must give an undertaking that he/she would take leave for attending the classes of the Ph.D. Course Work during the tenure of the Ph.D. course as per university norms.
- 4.2.5. Every candidate during research in a subject/discipline, where experimental work in a laboratory is required, shall have to stay for a minimum period of eight hundred hours during experimental work in a laboratory at Madhav University, Pindwara (Sirohi) Rajasthan or at the place where research scholar is working must submit the consent from any University /Institute/Laboratory recognized by the university for prosecuting the research where all facilities are available as per his/her research requirements. In the case of other candidates, the minimum period of stay at the university will be four hundred hours. In exceptional cases, where there is sufficient justification for doing so, the condition of minimum stay at the university may be relaxed by the President on the recommendation of the supervisor(s)/ Dean, Faculty Concerned and the RAC.

## **5. RESERVATION/RELAXATIONS**

- 5.1. In all the Ph.D. programs of the University, reservation of seats for applicants in all the categories, including SC/ST/OBC (non-creamy layer)/Person with Benchmark Disability (PwBD)/ Economically Weaker Section (EWS)/ Defence Personal (DP) will be applicable as per the policies of Govt. of Rajasthan
- 5.2. A relaxation of 5% marks for SC/ST/OBC (non-creamy layer)/EWS/PwBD applicants will be given in the minimum qualification criteria as prescribed.
- 5.3. Provided further that, if in spite of the above relaxation, the seats remain vacant, same shall be filled by the applicants from the unreserved category in order of merit.

## 6. MINIMUM AND MAXIMUM REGISTRATION PERIOD

The minimum duration of the programme shall be three years, including coursework and a maximum of six years from the date of Provisional Registration for both part-time and full-time scholars.

- 6.1. The date of Provisional Registration will be counted from the date of deposit of the first-semester fee.
- 6.2. A research scholar shall normally be allowed to submit his/her thesis within a maximum period of six (6) years. However, in exceptional cases, this limit may be extended by the President duly recommended by the research supervisor and Chairperson of the RAC. If the thesis is not completed due to non-availability of data or other reason(s), the period can be extended semester-wise as per requirement up to the maximum period of 2 years. However, the total period for completion of a Ph.D. programme should not exceed (8) years from the date of Provisional Registration in the Ph.D. programme.
- 6.3. Provided further that, female Ph.D scholars and Persons with Disabilities (having more than 40% disability) may be allowed an additional relaxation of (2) years (4 semesters); however, the total period for completion of a Ph.D. programme in such cases should not exceed ten (10) years from the date of Provisional Registration in the Ph.D. programme. Women candidates may be provided maternity/ child care leave once in the entire duration of Ph.D. up to 240 days.

## 7. SELECTION PROCEDURE FOR ADMISSION

- 7.1. The university shall notify the detailed information well in advance, through its website and through advertisement electronic media/ in two national newspapers of which one in Hindi on the basis of the number of seats or available Supervisors in the relevant subject.
- 7.2. The candidates shall apply for admission on the prescribed form available in the University office, Madhav University, Pindwara (Sirohi), or can be downloaded from the university website.
- 7.3. Every six months in January/February and July /August, the application for admission to Ph. D. course in different subjects shall be submitted along with the entrance test fee for the Ph. D. course, as fixed by the university, to the Director, Research & Development Madhav University, Pindwara (Sirohi) **through the bank DD/ NEFT/ONLINE in favor of Madhav University, payable at Abu Road (Sirohi)** by the date to be notified twice in a year. A candidate may apply for admission to Ph. D. course in one subject i.e., the main subject (in which he/she has obtained a Master's degree) or its allied subject. A list of subjects/allied subjects shall be placed on the University Website.
- 7.4. Prepare a research proposal of approximately 4-6 pages at the time of the interview.

- 7.5. The candidates who have qualified entrance or UGC-CSIR/NET/JRF are required to appear directly in the Interview before the Research Advisory Committee on the date (s) notified by the university along with the research proposal which contains 50 marks.
- 7.6. The interview shall be conducted by an interview committee as prescribed. The Interview Committee shall evaluate the applicant on her/his aptitude and competence to carry out the research in the related area.
- 7.7. Seats will be filled up out by the candidates qualifying for the entrance test and counseling/Interview in order of merit.

## **8. ENTRANCE TEST**

- 8.1. The University shall conduct the entrance test on the date(s) notified by the University twice a year.
- 8.2. The scheme/policy of the entrance test will be as under:
  - (a) The medium of examination shall be English only (except language subjects Hindi and Sanskrit)
  - (b) Entrance Test Question Paper shall consist of 100 objective-type questions (50 on Research Methodology and 50 questions on the main subject. Each question shall carry one mark.
  - (c) The Entrance Test syllabus shall consist of 50% of research methodology and 50% of subject-specific. The syllabus for the entrance test shall be approved by the Board of Studies on the recommendations of the Research Advisory Committee.
  - (d) The duration of the examination shall be two hours.
  - (e) Students who have secured 50 % marks in the entrance test shall be eligible to be called for the interview.
  - (f) A relaxation of 5 % marks will be allowed in the entrance examination for the candidates belonging to SC/ST/OBC/differently-abled category, Economically Weaker Section (EWS), and other categories of candidates as per the decision of the Commission from time to time.
  - (g) For the selection of candidates based on the entrance test conducted by the university, a weightage of 70 % for the entrance test and 30 % for the performance in the interview shall be given.
  - (h) The validity of the result of the entrance test will be six months from the date of declaration of the result, subject to the availability of seats in the particular subject/discipline at the time; the student wants to take the admission.
  - (i) There will be no provision for re-evaluation of answer books of the entrance test.
  - (j) The candidates are required to appear for Interview before the Research Advisory Committee on the date (s) notified by the university along with the research proposal which will consist of 50 marks.
  - (k) The candidate who falls on the merit list for admission to the Ph.D. course in the concerned Department/Faculty shall be permitted to deposit his/her tuition fee as prescribed by the University.
  - (l) The candidate shall be considered for provisional Registration for the Ph.D. course from the date of deposit of the tuition fee. The date of provisional Registration will



be considered as the date of provisional Registration of a Research Scholar in the concerned Department/Faculty. However, Provisional Registration to Ph.D. course of a Research Scholar may be canceled at any stage, if he/she is found ineligible for admission to Ph.D. Course.

## **9. EXEMPTED FROM THE ENTRANCE TEST**

Qualified UGC-JRF/NET, CSIR-JRF/NET, and SLET examinations in the concerned subject and similar National level tests candidates will be exempted from the entrance test for admission. However, such students will have to appear for the interview, along with the students who have qualified for the entrance test.

(i). First preference will be given to the UGC-JRF/ NET, CSIR-JRF/NET, and SLET qualified candidates.

(ii). M.Phil. candidates who have obtained an M.Phil degree through Distance /Regular Mode from any other University will not be exempted from Ph. D Entrance Test or Course Work.

(iii). In case any candidate already holds Ph.D. Degree with Course work may be exempted from Course Work.

## **10. CONVERSION OF REGISTRATION**

10.1. A Full-Time research scholar who gets employment in any organization during her/his Ph.D. program may be permitted to convert to Part Time research scholar on the recommendations of her/his supervisor(s) and the RAC by the President.

10.2. In case of a genuine reason, a Full-Time research scholar may be permitted to convert to Part Time research scholar by the President on the recommendations of her/his supervisor(s) and RAC.

10.3. A Part Time research scholar may be allowed to convert to Full Time research scholar by the President with the recommendations of her/his supervisor(s) and RAC within one year from the provisional registration.

## **11. INTERNATIONAL STUDENTS**

11.1. Each supervisor can guide up to two international research scholars on a supernumerary basis over and above the permitted number of Ph.D. scholars.

11.2. The university may decide its own selection procedure for Ph.D. admission of international students keeping in view the guidelines/norms in this regard issued by statutory/regulatory bodies concerned from time to time.

11.3. International students shall be allowed to take admission to research courses under exempted category from the entrance test by creating 15% supernumerary seats for international students. These supernumerary seats shall be in addition upto 2 seats of the total seats allowed to supervisors of a Department.

## 12. COURSE WORK

All research scholars admitted to the Ph.D. program shall be required to complete the course work prescribed by the university during the first semester. However, the course work may be completed within 2 semesters period.

- 12.1. The Ph.D. coursework is compulsory for all Research Scholars. After provisional registration into the Ph.D. programme, all research scholars shall be required to complete the coursework during the initial one or two semesters. The credits assigned to the Ph.D. coursework shall be of a minimum 12 credits and a maximum of 16 credits. The research scholar shall be evaluated at the end of the coursework.
- 12.2. However, a candidate with an M.Phil degree through Regular/Distance/Part-Time mode shall not be exempted from the Ph.D. Course Work and Entrance Exams.
- 12.3. Syllabi and other details for the course work (Paper setting, conduct of examination and evaluation, etc.) shall be framed /carried out by Departmental Research Advisory Committee. The course work shall comprise of four papers: Research Methodology, Quantitative Techniques /Sahitya Sidhantaur Alochana / Critical Theory & Approaches of English Lit, Research Ethics and Critical Review, and Computer Applications.
- 12.4. On fulfillment of the condition of attendance, the candidate will be required to qualify for the coursework examination. The Scheme, of course, work Examination will be as under:
  - (i) There will be four papers having 100 marks each as mentioned below.
  - (ii) **Paper-1: Research Methodology** (100 Marks/4 Credits): Common to all the candidates admitted to the university. The syllabus of this paper will be as per the concerned subject.
  - (iii) **Paper-II: Quantitative Techniques/ Sahitya Sidhantaur Alochana /Critical Theory & Approaches of English Lit** (100 Marks/4 Credits): The syllabus of this paper will be as per the concerned subject.
  - (iv) **Paper-III: Computer application** (Theory: 50 Marks: Practical: 50 Marks) (100 Marks/4 Credits): Common to all the candidates admitted to the university. The syllabus of this paper will be as per the concerned subject.
  - (v) **Paper-IV: Research Ethics and Critical Review** (Theory: 50 Marks: Practical: 50 Marks) (100 Marks/4 Credits): Common to all the candidates admitted to the university. The syllabus of this paper will be as per the concerned subject.
  - (vi) Apart from four papers, the Scholars are required to submit assignments on all four papers, which shall consist of 50 Marks each and will be evaluated by the examiners.
  - (vii) The qualifying marks of Theory Papers, Practical, and Assignment shall be a minimum of 55% or its equivalent grade in the UGC 10-point scale in the course work to be eligible to continue in the programme and

- (submit his or her thesis (in aggregate and 50% in each individual subject).
- (viii) In case, a student fails in the Ph. D Course work, he/she shall be given one more chance to appear in the Examination scheduled to be held in the reappear examination or the next semester of the course work.
  - (ix) The Research Advisory Committee can also recommend UGC-recognized online courses as part of the credit requirements for the Ph.D. programme.
  - (x) The Credit requirement for the Ph.D. coursework is a minimum of 12 credits and Maximum 16 credits.
  - (xi) For Full-Time research scholars 75% attendance for the course work will be compulsory during the whole semester, however, 15% attendance may be condoned by the President on the recommendation of the Head of the department through the Dean of Faculty/R.A.C
  - (xii) Scholars shall have to attend a minimum of 75% of classes in each paper to be eligible to appear for the Ph.D. Course Work examination.
  - (xiii) The candidates shall be required to undertake specified course work for Part-Time Scholar which will be for a minimum period of one semester or 200 hours (120 hours of academic classes studies plus 80 hours for assignments consisting of at least 40 to 50 pages, shall be considered equivalent to twenty hours) and will commence on the date notified by the University. However, the coursework can be offered in blended mode by the concerned department upto 40% in online mode (if necessary) in view of the nature of the subject. However, coursework exams will be held in offline mode.
  - (xiv) If a part-time Research Scholar fails to attend his/ her classes continuously for seven days from the date of commencement of the Ph.D. coursework classes, his/her admission shall be canceled. His/her admission will be revived only once on the recommendations of the Research Advisory Committee.
  - (xv) The faculty for teaching these papers has to be arranged by the Dean/Head of the concerned Department.
  - (xvi) The Full-Time scholars who could not attend a minimum of 75% of the classes in each of the courses shall not be eligible to appear for the Ph.D. Course Work examination and they must attend the classes again along with the next batch of scholars.
  - (xvii) Ph.D. Course Work examination shall be conducted for the admitted candidates after the one semester of Ph.D. course work.
  - (xviii) The pattern of the Ph.D. Course Work syllabus and exam papers shall be uniform by RAC faculties wise.
  - (xix) The medium of examination for the Ph.D. Course Work shall be English for all subjects except those in which the official medium of instruction is a language other than English.

- (xx) If the candidate does not pass this in two consecutive chances conducted by the university in the concerned subject, his/her Ph.D Registration shall automatically be canceled.

### **13. ALLOCATION OF SUPERVISOR**

- 13.1. Permanent faculty members working as Professor/Associate Professor in the university with a Ph.D. Degree and at least five research publications in peer-reviewed or refereed journals and permanent faculty members working as Assistant Professors in the university with a Ph.D. Degree and at least three research publications in peer-reviewed or refereed journals may be recognized as a Research Supervisor in the university. The university may relax the above condition for recognition of a person as a Research Supervisor with reasons recorded in writing.
- 13.2. A research supervisor/co-supervisor, cannot guide more than eight (8) Ph.D scholars in case of a professor, (6) in case of Associate Professor and (4) Assistant Professor at a given point of time.
- 13.3. In case a supervisor retires, leaves the University, or is unable to supervise or for any other reason, the President shall appoint another faculty as a supervisor on the recommendations of Guide and the RAC.
- 13.4. Co-Supervisors from within the university's same department or other departments of the university or other institutions may be permitted with the approval of the RAC.
- 13.5. The Research advisory committee (R.A.C) will scrutinize the application of the selected candidates and allot the supervisor on the basis of the candidates' merit and area of research. RAC shall consist of: Dean/Head of the faculty/Department (Convener). In case, the number of professors/Associate Professors/Assistant Professors of the department is less than three in such circumstances the Dean of the faculty may recommend three senior-most teachers having Ph. D degrees and recommend the name(s) of eligible teachers from the allied subject (s) from within the university Teaching Departments as members of Research Advisory Committee with the approval of the President
- 13.6. If the research topic is interdisciplinary in nature, the candidate with the consent of his guide may opt for a co-guide, who should also be the recognized guide of the university. However, the main responsibility of supervising research work shall vest with the guide and the candidate shall finalize and submit the thesis through the guide.
- 13.7. In case of relocation of a female Ph.D. scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the other university to which the scholar intends to relocate
- 13.8. The seat under a supervisor shall fall vacant after the thesis submission of a candidate.
- 13.9. A full-time/part-time student shall be counted against one seat for the purpose of filling the prescribed number of seats registered with the Supervisor.

- 13.10. Faculty members with less than three years of service before superannuation shall not be allowed to take new research scholars under their supervision. However, such faculty members can continue to supervise Ph.D. scholars who are already registered until superannuation and as a co-supervisor after superannuation, but not after attaining the age of 70 years.

#### **14. CHANGE OF RESEARCH SUPERVISOR**

- 14.1. However, under unavoidable circumstances, such as a long leave of more than twelve months, a research supervisor may not be available to the scholar. In such special cases, the appointment of supervisor(s) shall be regulated as under:
- 14.2. If the Research Supervisor of a Research Scholar has expired or leaves the service of Madhav University before completion of the research work.
- 14.3. Supervisor in case of extreme hardships/circumstances or on valid/ genuine grounds.
- 14.4. If both the Research Supervisor and the Research Scholar submit mutual consent in writing on valid/genuine reasons.
- 14.5. Where a co-supervisor exists, the supervisor proceeding on long leave formore than twelve months can continue the joint supervision. Where a Co-supervisor does not exist, the RAC shall appoint a Co-supervisor from theuniversity in cases the student has not yet submitted her/his thesis.
- 14.6. Provided further, if a supervisor proceeds on leave for a period less than twelve months initially, but later extends her/his leave beyond twelve months, the decision shall be taken by the President on the recommendations of the Dean Faculty/Director (R & D Cell).
- 14.7. Provided, if the thesis is submitted before the supervisor proceeds on leave, she/he shall continue to be the supervisor.

#### **15. ROLE AND RESPONSIBILITIES OF A RESEARCH SUPERVISOR**

(A faculty member appointed as a research supervisor is normally expected to be available to the research scholar in the university till the viva-voce of her/his Ph.D. thesis work. The roles & responsibilities of the research supervisor are as follows):

The research supervisor for a research scholar will supervise her/him in the research process.

- 15.1. The research supervisor may recommend additional course work for the research scholar as per the requirements and within any stated constraints.
- 15.2. The research supervisor will serve as the convener of the RAC of the research scholar. The research supervisor shall facilitate the RAC meetingand submit the evaluation form of each RAC meeting to the D, R & D office.

- 15.3. It is mandatory for the research supervisor to attend all the seminars delivered by the research scholar at the University.
- 15.4. The research supervisor will serve as a member of the evaluation committee across all stages of the Ph.D. process after the successful completion of the course work.
- 15.5. The research supervisor shall ensure a plagiarism check of all seminar documents submitted by the research scholar.
- 15.6. At the time of submission of the thesis by the research scholar, the research supervisor needs to certify the purpose and originality of the work.
- 15.7. The research supervisor will suggest the names and contact details of at least eight potential external examiners, in order of preference, for evaluation of the thesis submitted by the research scholar.
- 15.8. The research supervisor shall discuss the review comments received from the external examiners on the thesis submitted by the research scholar, and she/he shall assist the research scholar in responding to the comments and revising the thesis as required.
- 15.9. The research supervisor shall facilitate the administrative requirements of the research scholar (e.g., leave of absence, discontinuation, etc.) and other requirements (e.g., application for taking up teaching assignments, specific learning requirements, etc.)
- 15.10. In case there are any changes in the composition or functioning of RAC or any changes with respect to progress or performance or evaluation requirements of the research scholar or any disciplinary actions recommended/ taken, the research supervisor should inform the RAC and Director (R & D, Cell).

## **16. ATTENDANCE AND LEAVE**

A research scholar who has been awarded any fellowship shall be entitled to avail leave as per the leave/attendance rules given below:

- 16.1. A research scholar must attend to her/his research work on all working days and mark attendance except when she/he is on duly sanctioned leave.
- 16.2. A research scholar shall be entitled for 30 days leave per academic year including medical leave.
- 16.3. A research scholar shall not be entitled to summer and winter vacation.
  - a. Leave beyond 30 days in an academic year may be granted to a research scholar in exceptional cases, subject to the following guidelines:
  - b. The leave shall be subject to the approval of the Dean of the Faculty concerned on the recommendations of the research guide.
  - c. A female research scholar shall be entitled to maternity leave as per UGC norms subject to the approval of the President, on the recommendation of the Research Guide as per the advice of the Doctor.

## 17. RESEARCH ADVISORY COMMITTEE AND ITS FUNCTIONS

RAC must guide the research scholar in developing the study design & methodology of research and identify the course(s) that he/she may have to do. There shall be a RAC for each scholar. The RAC has to be formed Faculty-wise for evaluating each research scholar before making a proposal for their research. The composition of the RAC shall be as follows:

- (i) Dean of the Faculty concerned/Head of Department – Chairperson
- (ii) Supervisor – Convener
- (iii) Three Senior Professor/Associate Professors of the Faculty
- (iv) In case of the non-availability of a Professor/Associate Professor, a teacher from the allied/related subjects may be included with the permission of the Dean of the Faculty

**This Committee shall have the following responsibilities:**

- 17.1. To review the research proposal and finalize the topic of research, change, amendments in the research topic and change the research supervisor if any circumstances.
- 17.2. To guide the Ph.D. scholar in developing the study design and methodology of research and identify the course(s) that he/she may have to do to periodically review and assist in the progress of the research work of the Ph.D. scholar. The academic/research progress of each research scholar will be regularly monitored by the RAC. A research scholar shall appear before the RAC once in six months to make a presentation of the progress of his/ her work for evaluation and further guidance. Every candidate shall submit his/ her six-monthly progress reports (from the date of qualifying for the Pre-Ph. D Course Work Examination) duly recommended by the Supervisor to the Dean/Head of the Department/Faculty for consideration. R.A.C. If the student fails to submit the progress report up to the stipulated notified date the Research advisory committee may allow an extension upto a certain period and after the lapse of that period may consider his/her name for cancellation of registration in Ph.D.
- 17.3. Each semester, a Ph.D. scholar shall appear before the Research Advisory Committee to make a presentation and submit a brief report on the progress of his/her work for evaluation and further guidance. The Research Advisory Committee shall submit its recommendations along with a copy of Ph.D. scholar's progress report in the department concerned. A copy of such recommendations shall also be provided to the Ph.D. scholar.
- 17.4. In case the progress of the Ph.D. scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the Ph.D. scholar fails to implement these corrective measures, the Research Advisory Committee may recommend, with specific reasons, the cancellation of the registration of the Ph.D. scholar from the Ph.D. programme:
  1. After the completion of the Course Work and the Ph.D. Course Work

examination, every research scholar shall submit a half-yearly progress report to the Dean duly forwarded by the Research Supervisor. The half-yearly Progress Report should cover, among others, the aspects such as the review of literature, data collected, techniques developed, progress in research, discussion of the work done including any findings, etc. If a candidate fails to submit two consecutive half-yearly progress reports in time and/or if the progress of the candidate is not satisfactory for two half-year periods, the Department Research Committee shall recommend to the Dean of the faculty for the cancellation of his/her registration in consultation with the concerned Research Supervisor.

2. The six-monthly progress reports with the comments of the RAC shall be submitted to the Board of Studies.
- 17.5. During the tenure of the Ph.D. Program, research scholar shall present two seminars/Conferences minimum of one will be present in an international conference. The Head, Chairperson RAC, and the Research Supervisor of the scholar shall certify the conduct of the Seminar/Conference. These two seminars/conferences shall be conducted before the submission of the final thesis. The last seminar designated as “Pre-Submission Seminar” is presented by a candidate whose Ph.D. thesis is ready for submission. This seminar deals with the entire Ph.D. work of his/her carried out by the scholar and is presented in the Department and any feedback, comments, and suggestions from the participants be included in the final manuscript of the thesis. The draft copy of the Ph.D. thesis must be available during this presentation. The pre-submission seminar is held six (6) months prior to the thesis submission. The presentation of this pre-submission seminar shall be certified by the Dean of the Department/Faculty and the Research Supervisor of the scholar.
  - 17.6. The student shall present his/her work at 4 open seminars after his/her permanent registration, after the completion of the course- work First seminar may be held after six months gap from the date of permanent registration & subsequent three seminars may be held after six months duration. Prior to submission of the thesis, (the pre-submission seminar of the student shall be conducted only after a certificate is given by the Supervisor and Head/Dean of the Department/Faculty regarding the requisite period of stay as required under the Ph.D. Ordinance) The scholar shall make the presentation of his/her research work in the Faculty/Department, which may be open to all the faculty members & research students, for getting feedback and comments, which may be suitably incorporated into the draft thesis under the advice of the supervisor.
  - 17.7. Before the final submission of the Ph.D thesis plagiarism and both research papers of the scholar shall be submitted only after a certificate is given by the Supervisor and Head/Dean of the Department.



## **18. ROLES AND RESPONSIBILITIES**

**DIRECTOR, RESEARCH AND DEVELOPMENT CELL:** The Cell shall be headed by Director R & D Cell. The Director (R & D Cell) shall be responsible for the smooth working of the Cell and oversee all its activities.

- 18.1. The Ph.D. admission process for the Ph.D. program will be initiated and coordinated by the Director's Office.
- 18.2. Prepare and share the approved information bulletin.
- 18.3. Shall arrange for the screening of the applications to shortlist the eligible applicants and shall also arrange the issue of admit cards to the eligible applicants.
- 18.4. The entrance test and the interviews shall be coordinated.
- 18.5. Shall prepare the department-wise final merit list and shall notify the same on the website.
- 18.6. Shall be responsible for sharing the Academic Calendar for the Ph.D. Program with the concerned authorities for publication.
- 18.7. Shall maintain all the records of registration and the progress of the research work of the research scholars.
- 18.8. Shall be responsible for maintaining the list of all the Ph.D. registered scholars on the university website on a year-wise basis. The list shall include the name of the registered research scholar, the topic of her/his research, the name of her/his supervisor/co-supervisor, and the date of registration. Shall coordinate the activities for the RAC and oversee the other related activities of the Research Student

## **19. CANCELLATION OF REGISTRATION**

The registration of a research scholar shall be canceled automatically in case of the following reasons:

- 19.1. If a full-time research scholar, he/she absences herself/ himself for a continuous period of six weeks without prior intimation/sanction of leave.
- 19.2. If s/he resigns from the Ph.D. program and the resignation is duly recommended by the RAC.
- 19.3. If s/he fails to renew the registration as per the provisions contained in this Ordinance.
- 19.4. If his/her academic progress is found unsatisfactory by RAC.
- 19.5. If s/he is found to be involved in an act of misconduct and/or indiscipline and termination is recommended by the Department Research Committee or any other authority.
- 19.6. If a candidate fails to submit two consecutive half-yearly progress reports in time and/or if the progress of the candidate is not satisfactory for two half-year periods, the Department Research Committee shall recommend to the Director (R & D) for the cancellation of his/her registration in consultation with the concerned Research Supervisor.

- 19.7. The President shall have the power to cancel the admission of a Research Scholar at any time, after the issue of due show-cause notice, on disciplinary or any other grounds which are considered not to be in consonance with the dignity and behavior of a Research Scholar or non-payment of hostel or any other dues or any other reason(s).

## **20. RE-REGISTRATION**

- 20.1. In case of canceled registration, re-registration may be allowed subject to the availability of a Research Supervisor in the concerned Department/Faculty.
- 20.2. Re-Registration can be requested by submitting an application to the department duly recommended by the dean for consideration of RAC.
- 20.3. The Re-Registered candidate will submit a thesis under the prevailing rules of the Ph.D. in the University.
- 20.4. Re-Registered scholar shall pay a fee of Rs. 1,0,000 (Ten Thousand) as prescribed by the University from time to time as a re-registration fee and other/ annual fees as per prevailing university rules.
- 20.5. After Re-Registration rules of submission of the thesis will be decided by RAC. However, re-registered candidates can submit his/her thesis after one year if the time duration is over and no major change in topic is made.
- 20.6. RAC will recommend re-registration and allotment of fresh guide, if any.
- 20.7. In exceptional cases of Re-Registration, the President shall have the power to allow the renewal of the registration of the research scholars.

## **21. OTHER RULES**

- 21.1. Fee once paid is not refundable in any case.
- 21.2. Any legal dispute relating to admission of the Ph. D candidate(s) shall be subject to courts at Sirohi or Courts having jurisdiction in Sirohi (Rajasthan)
- 21.3. In the case of Engineering, Pharmacy, Physical Sciences, Chemical Sciences, Life Sciences, etc. students shall have to undergo the required practical training at University Laboratories. However, the students may work for practical training in a reputed & well-equipped Lab. duly recognized by the University. The students have to seek prior approval of the laboratory (ies) concerned for this purpose and also have to seek approval from University Authorities, who may inspect or may seek duly certified laboratory detailed information.
- 21.4. The candidate may incorporate in his/her thesis the contents of any work that he/she may have published on the subject but shall declare this fact in the thesis. However, he/she shall not submit his/ her thesis for which a degree has been conferred on him /her by any university.
- 21.5. Minimum three years period shall be required to submit the thesis, which shall be counted from the date of registration. After the lapse of three years period, if a student fails to submit his/her thesis, he/she may apply for an extension along with the requisite fee for the subsequent months, failing which his/her registration will be

- canceled. The registration shall be valid for a maximum period of six years for men and eight years for women candidates and persons with 40% disability.
- 21.6. The Academic Council of Madhav University on the recommendation of the President shall have the right to withdraw the Ph.D. degree awarded to the Research Scholar if plagiarism or duplication or any other form of malpractice is detected at any stage and to initiate such further action against him/her as it deems appropriate.
  - 21.7. Provided that the President shall get the complaint in the matter investigated (with validity period) confidentially and shall give the accused an opportunity to explain before the President makes a recommendation on the matter to the Academic Council. There shall be no limitation of time for this action of the Academic Council.
  - 21.8. If the Ph.D degree is awarded by a Foreign University, Madhav University considering such a degree shall refer this issue to a Standing Committee constituted by the President for the purpose of determining the equivalence of the degree awarded by the foreign University.

## **22. SUBMISSION OF THESIS**

Every Thesis shall be a piece of research work characterized either by the discovery of new facts or the enunciation of a new theory or theories or by a fresh interpretation of known facts. In either case, it shall evince the capacity of the Research Scholar for critical examination and judgment. The literary presentation of the Thesis should be of a high standard i.e., concise, laid out logically and in proper sequence, far from grammatical and typographical errors, and referenced properly. The candidate shall submit seven copies of his or her thesis; the thesis must be typed using MS Word, in Times New Roman font size 12, with a heading in font size 14 and bold (For Hindi thesis will be typed in Mangal font with 14 font size) The text shall be in line spacing 1.5 with side margins Left 1.5” and right margin 1.0”. The thesis should be type-written on good quality A-4 size paper. It should be typed on a single side of the paper, with a line spacing of 1.5.

- 22.1. The candidate shall be allowed to submit his/ her thesis only after he/ she has done the following research activities: The research scholar shall submit her/his thesis along with the synopsis within six months from the date of Pre-Ph.D. submission seminar, if failing which he/she has to present the thesis work again in the concerned department.
- 22.2. After the satisfactory check of the thesis on plagiarism/similarity, the Research Department will send the synopsis of the thesis to the examiners for their consent for evaluation. Upon receipt of the consent, the thesis would be sent to them for evaluation.
  - 22.2.1. The Research Scholar shall be allowed to submit his/ her Thesis only after he/ she has published/got accepted two research papers preferably in a Scopus/Web of Science/SCI/SSCI indexed journal or in a journal listed in the University Grant Commission (UGC) CARE list of journals.

- 22.2.2. For the purpose of two research papers, one published patent in the name of Madhav University or with affiliation as Madhav University shall also be allowed to be treated at par with one research publication.
- 22.2.3. The research scholar should also have the evidence of presentation of two research papers in national/international conferences.
- 22.2.4. Before submitting thesis shall be checked with Plagiarism Software (as approved by the University) and a certificate should be enclosed in the thesis similarity index (10%) as per the University Grants Commission (Promotion of Academic Integrity & Prevention of Plagiarism in Higher Educational Institutions) Regulations-2018, dated 23-07-2018.
- 22.2.5. In case of delay in publication of research papers a scholar may furnish the proof of acceptance, only the research paper in question should be related to work reported in the thesis.
- 22.2.6. After finalization of the award of Ph.D. degree, one copy of the thesis will be sent to the university library and the remaining two copies of the thesis to the departmental library. The thesis should be accompanied by a declaration from the candidate duly countersigned by the supervisor that the material embodied in the present work is based on his or her research work. The certificate will further state that the contents of the thesis have not been earlier submitted in part or parts for any degree or diploma of any other institute or university.

## **23. EVALUATION OF THESIS**

- 23.1. The Departmental Research Advisory Committee shall recommend a panel, often specialists in the field for appointment as evaluators for the thesis. The R.A.C. will draw a list of the sufficient number of specialists keeping in view their specialization. The specialists recommended shall be professors/ associate professors or persons of eminence or persons holding equal status and their specialization shall be relevant to the topic of the thesis. Names of only those persons shall be recommended who are known to be physically fit and are able to undertake a journey for the conduct of viva-voce if invited. If the R.A.C. feels that the panel should consist of more than eight names out of these, at least 50% shall be from Outside Neighbouring States. 'It may consider additional names.
- 23.2. Two independent Examiners/Referees appointed for the purpose by the President, shall evaluate/ adjudicate the thesis one of them must be out of the state.
- 23.3. The Director R & D, while communicating the appointment to the Examiner/Referee, shall send a copy of the synopsis of the thesis and seek his/her willingness to adjudicate it based on the synopsis submitted. After obtaining the consent of the Examiner, a copy of the thesis will be sent with a request to submit his/her report in a prescribed format. If the consent of the examiners is not received within one month; the synopsis of the thesis may be sent to the next examiner as approved by the President.

- 23.4. The thesis shall be finally referred to two examiners selected by the President from the panel drawn by R.A.C out of which one shall be out of state. The evaluator shall state reasons for approval or rejection of the thesis. If the evaluator recommends resubmission/ rejection, he/she shall specifically indicate details about the modifications to be incorporated in the thesis by the candidate.
- 23.5. The examiners will be required to submit the evaluation report within a maximum period of two (02) months from the date of dispatch of the thesis. The Director (R & D) will give a reminder once in 15 days if the examiner does not respond within a month, the Director R & D may send the thesis to an alternate examiner
- 23.6. If the examiners recommend the award of degree, they may also give in their report, a set of questions, which they would like to put to the candidate at the time of viva voce. If one out of two examiners recommend resubmission with some modifications in the thesis, the candidate shall be asked to modify the thesis and resubmit the same only once, not later than six months, after having carried out all the modifications with a certificate from the supervisor that all the modifications have been carried out.
- 23.7. The examiner (s) who evaluated the actual thesis shall examine a re-submitted actual thesis. Unless any of them is unable or unwilling to do so, in that case, the President shall appoint a substitute out of the panel. The examiner (s) for the revised thesis will only verify, whether the objections raised by the earlier examiner have been met or not.
- 23.8. The examiner for a Thesis shall indicate in his/her report whether the Thesis is fit for publication in its original or modified form. In the latter case, the examiner shall make definite suggestions for improvement. If both the examiners reject the thesis, it will be rejected for the award of the Ph.D. degree and the registration of the candidate shall stand canceled
- 23.9. A candidate whose thesis is rejected shall not be registered again for Ph. D degree with the same topic.
- 23.10. The examiners for a thesis shall indicate in their report whether the thesis is fit for publication in its original or modified form. In the latter case, he shall make definite suggestions for improvement.

## **24. CONDUCT OF VIVA-VOCE**

- 24.1. On receipt of satisfactory evaluation reports, the candidate will have to present himself for the open viva-voce examination when fixed by the university, failing which he will be declared ineligible for the award of degree. However, in case, the candidate is unable to attend the Viva-Voce on the fixed date, for any unavoidable reason, the President on a request by the candidate in writing can allow a one-time postponement with a fee of Rs. 10000/-or as in force from time to time on a date up to a maximum period of three months from the date previously fixed by the University, failing which the candidate will be declared ineligible for the award of degree.
- 24.2. The Viva-Voce examination shall be conducted by the external examiner and will be held in the concerned Department/Faculty at Madhav University unless ordered

otherwise by the President. The date and time of the viva- voce shall be notified by the Director (R & D) to the various Departments/faculty concerned including the Research Supervisor and the Research Scholar. Only the external examiner conducting the Viva-Voce will be privileged to ask the questions to the Research Scholar. However, after the completion of the formal viva, the relevant clarification/ discussion may be held, which will not be part of the Viva-Voce examination.

- 24.3. If any Ph.D scholar appears for his/her viva-voce examination but fails in an oral presentation, in such cases the second evaluator may be called for conducting the viva-voce examination after giving three months' time for the research scholar to prepare himself/herself. The report of Viva of the second examiner will be taken as final.
- 24.4. If two of the examiners recommend the award of the degree, the Research Scholar shall be examined through a Viva-Voce examination by one of the examiners, to be nominated by the President. If both examiners are unable or unwilling to conduct the Viva-Voce examination, another name will be picked up for the purpose by the President from the panel already approved by the RAC.
- 24.5. The Open viva-voce examination shall be conducted by the external examiner and will be held in the concerned department at Madhav University, Pindwara (Sirohi) unless ordered otherwise, by the President. The date, time, and subject of the thesis shall be notified to the teachers including the supervisor and the research scholars of the faculty and it will be openly defended by the scholar. The presence of the Director of Research & Development/Dean of concerned faculty, other faculty members, and if possible, presence of other research scholar may also be made during the viva-voce.
- 24.6. However, in case the Research Scholar is unable to attend the Viva-Voce on the fixed date for any unavoidable reason, the Director (R & D Cell)/COE on a request by the Research Scholar in writing with a fee as prescribed by the University can allow a one-time postponement of the date upto a maximum period of three months from the date previously fixed by the University failing which the Research Scholar will be declared ineligible for the award of Degree. In case the examiner has turned up for viva of the said Research Scholar on the fixed date, the total expenditure on TA/DA will be charged from the Research Scholar.

**SUBMISSION OF VIVA-VOCE REPORTS FOR AWARD OF PH.D. DEGREE:**

- 24.7. After completion of the Viva-Voce Examination, the adjudication reports of the thesis by External Examiners and the report of the Viva-voce Board of Examiners shall be immediately sent to the Controller of Examinations in a cover marked as "Confidential".
- 24.8. The Thesis evaluation and viva-voce reports of examiners shall be placed before the Doctoral Degree Award Committee consisting of the President, the concerned Dean of the Faculty Director Research, the Controller of Examination, the Head of the Department to consider the reports and recommend:

## **25. DOCTORAL DEGREE AWARD COMMITTEE (DDAC)**

- 25.1. There shall be a DDAC that will lay down the broad policy guidelines pertaining to the Constituted Ph.D. programs. Director R & D Cell will be the Convener of the DDAC. The composition of the DDAC will be as follows:
  - (a) The President - Chairperson
  - (b) Pro-President
  - (c) Director Research and Development Cell
  - (d) Deans of the Faculty Concerned
  - (e) Head of the Department concerned
- 25.2. However, the concerned head(s) of the department(s)/ Faculty member(s) shall be invited member(s), if any specific case is to be discussed.
- 25.3. Key responsibilities of the DDAC
- 25.4. The DDAC shall supervise all academic and procedural matters related to the Ph.D. program of the University.
- 25.5. They shall review the policies governing the Ph.D. program and the status of scholars registered in the program and will make recommendations as deemed necessary.
- 25.6. The DDAC shall ensure uniform implementation of the Regulations and provide advice on procedural and related matters pertaining to the Ph.D. program.
- 25.7. Normally, the DDAC meeting shall be held at least once every six months or earlier, as required.
- 25.8. DDAC will approve the list of graduating scholars provided by the Controller of Examinations for Convocation.
- 25.9. The University shall issue a provisional certificate certifying to the effect that the degree has been awarded in accordance with the provisions of Regulations of the U.G.C
- 25.10. Award of degrees to Research Scholars registered for the Ph.D. course shall be governed as per provisions of Minimum Standards and procedure for Awards of Ph.D. Degree Regulations of Madhav University applicable to them at the time of their enrolment to Ph.D. course.
- 25.11. After successful completion of the viva voce examination and incorporating the suggestions made by the Board of examiners/ participants the candidate shall submit two (2) hard-bound copies of the thesis with soft copy. The hard-bound copies shall be made available to all, one (1) in the University Central Library and the other in the Department Library.

## **26. PUBLICATION OF PH.D. THESIS**

- 26.1. No Thesis shall be published without the prior permission of the University.
- 26.2. The Research Scholar may apply to the concerned Dean/Head of the Department/Faculty for permission to publish his/her thesis within three years from the date of award of the Ph.D. Degree.
- 26.3. The Dean/Head of the Department/Faculty shall satisfy himself/herself that the Thesis

is in publishable form. He/she will be guided by the reports of examiners. A certificate will be obtained from the Research Supervisor to the effect that necessary improvements as suggested by him/her and the examiners have been properly incorporated.

## **27. PLAGIARISM**

The maximum permissible similarity limit shall be as per UGC notification (Self-similarity out of the publication of Ph.D. work will not be counted: (UGC notification dated 23rd July 2018). In case of any plagiarism reported against any student at any stage, even after the award of the degree, necessary action will be taken by the University as per guidelines of UGC, which could include cancellation of registration/withdrawal of degree.

## **28. DEPOSITORY WITH UGC:**

- 28.1. On successful completion of the evaluation process and announcement of the award of Ph. D degree, the university will submit a soft copy of the Ph. D thesis to the UGC within a period of thirty days, for posting the same in INFLIBNET, accessible to all institutions/universities.
- 28.2. However, the President on the recommendation of the Departmental Research Advisory Committee shall have the right to withdraw the degree, if plagiarism or duplication or any other form of malpractice is detected at any stage, and to initiate further action as it deems fit. However, the President shall get the complaint in the matter investigated confidentially and shall give the accused an opportunity to explain, before he/she makes his/her final recommendation. There shall be no limitation of time for this action.
- 28.3. Along with the degree, the university shall issue a certificate certifying to the effect that the degree has been awarded in accordance with the provisions of the regulations of UGC 2022.

## **29. FEE**

Fees shall be decided by the university from the time to time and shall notify in the university prospectus / brochure (Information Bulletin) at the time of admissions. Unless prescribed otherwise, a full fee shall be charged from the candidate on an annual basis till the submission of the Ph.D. thesis.

## **30. TRANSFER OF CREDITS**

In case a student has successfully completed her course work from any other recognized university/institute and wishes to migrate to Madhav University under an approved supervisor of MU, she/he shall be required to fulfil the minimum eligibility & clear the selection process as prescribed. The transfer of course credits may be allowed, on the recommendation of the RAC after due verification of her mark sheet / credits earned. The time span between completion of earlier course work and when the candidate has applied



for course work exemption at MU should not be more than five years for transfer of course credits.

### **31. INTERPRETATION AND UNFORESEEN ISSUES**

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of difference of interpretation, the President may take a decision, after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the Director/Dean/Head of the Faculty/Department. The decision of the President shall be final and binding. Any legal dispute relating to Ph.D. admission/registration of the Research Scholar will be subject to Court(s) at Sirohi or Courts having jurisdiction in Sirohi (Rajasthan).